



## President's Message

Dear Tallahassee PMI Chapter Members,

Happy New Year! I hope this message finds you in good health and high spirits as we step into another promising year. May this year bring you prosperity, success, and the fulfillment of all your dreams.

As we reflect on the past year, I am thrilled to share some incredible news with all of you. Our Tallahassee PMI Chapter has witnessed remarkable growth in its membership, with numbers surging from 370 to 453 (a whopping 22.43% growth). This achievement is a testament to your unwavering belief in our community and the value it provides. Your dedication and active participation have been the driving force behind our success, and I want to express my heartfelt gratitude to each one of you.

In addition to this fantastic milestone, we recently celebrated the 20th anniversary of our chapter. This remarkable achievement is a tribute to the enduring spirit of our founding members and their vision for creating a vibrant project management community in Tallahassee. It is an honor to carry forward their dream and build upon the strong foundation they laid for us.

I am pleased to announce that we have secured our first sponsor, marking a significant step towards strengthening our chapter's resources. However, we are eager to expand our network of sponsors further. I kindly request your support in spreading the word about our chapter and its initiatives to attract more sponsors. With your assistance, we can continue to provide valuable resources and opportunities to our members.

In the coming months, we are excited to roll out a series of new networking and learning opportunities. Stay tuned for updates as we work to enhance your experience within the Tallahassee PMI Chapter. We are committed to providing you with valuable insights, professional development, and opportunities to connect with like-minded professionals in the field of project management.

As we embark on this new year, let us continue to collaborate, learn, and grow together. Your active involvement and enthusiasm are what make our chapter thrive. I am looking forward to another year of progress, knowledge-sharing, and building lasting connections within our community.

Wishing you all a prosperous and joyful New Year!

Warm regards,

*Shajil K Kalathil*

PMI TLH President

## Upcoming Chapter Events



**February Chapter Meeting**  
**Preparing the Best Business Plan**  
In-Person at Capital City Country Club & Virtual  
**February 12 @ 5:30pm-7:30pm**  
[Registration open now!](#)





### Introducing Your 2024 PMI Tallahassee Board Members!

Our 2024 PMI TLH Board members are listed below. You can find more information on each board member on our [Board of Directors](#) page.



President  
**Shajil Kalathil**



First VP  
**Frank Pugh**



VP Administration  
**Deidra Jones**



VP Communication  
**Michelle Webster**



VP Finance  
**Tammy Anderson**



VP Membership  
**Troy Gilyard**



VP Professional  
Development  
**Vacant**



VP Programs  
**Vacant**



VP Volunteers  
**Lonna Peterson**

Our PMI TLH Board also relies on a few non-voting positions:



Board Liaison  
**Debbie Rivenburg**



Webmaster  
**David Davis**



Dir Sponsorship  
**Vacant**



Dir Military Outreach  
**Jeff Erle**



### PMI TLH 20<sup>th</sup> Anniversary Celebration

On December 8, 2023, about 50 members and guests turned out to celebrate the 20<sup>th</sup> anniversary of our chapter's founding. The event was held at the TCC Center for Innovation, a perfect venue for socializing, networking, and enjoying the night's festivities. There was fabulous food and drink provided by La Florida, dance worthy entertainment provided by Billy Rigsby, and a program led by Shirley Combass that recognized founding members, past presidents, and all the members that have contributed to building a strong and growing chapter! Cornelius McGlockton captured the evening with memorable photographs, including providing professional headshots for those interested. We paid special honor to our most recent past president (and chapter founding member), Karen Scott. And with help from founding members Karen Scott and Gary Eggebraaten, current president Shajil Kahlil unveiled a custom backdrop sent to our chapter from the PMI Headquarters. Thank you also to everyone that brought a gift or gift card to benefit the Guardian Ad Litem's Holiday Drive for Children.

The event was a fitting and successful way to recognize the impact and importance of our chapter to the community and professional lives of our members and generate excitement for what we can accomplish in our next 20 years!

All the night's pictures are on our local chapter's website: <https://pmitlh.org/pmi-tallahassee-chapter-20th-anniversary-pictures>



### Job Postings

Good news! Per our expectations in the recent upgrade to the PMI Tallahassee Chapter website ([www.pmitlh.org](http://www.pmitlh.org)), new functionality is available to chapter members and the community we serve. One such addition is the **new ability for employers to directly enter job openings for publication on our website**. As we have seen in the past, our website is an excellent way to reach out to our members who may be in the midst of a job search (or know someone who is).

In order to submit a job opening, employers should visit [www.pmitlh.org](http://www.pmitlh.org) then go to the Career Corner dropdown and choose "Submit an Opening." This will launch a form that will gather information about the opening, who is posting it, and important details such as the posting end date. This page also allows the upload of a PDF containing the full detail of the posting. Such full detail often contains narrative concerning the job duties, requirements and whom to contact.

Once the opening is submitted, the system will send a message to one of our board members who will review the submission. The reviewing board member will make the posting visible once it has been verified as complete and consistent with the Career Corner purpose (i.e., the professional development of our members and other interested folks).



### End of Year 2023 Report on the Chapter

As we wrap up one year and begin a new, the board presents the chapter's 2023 year-end report. The chart below and [posted here](#) includes the 2023 planned and actual deliverables. The color shading indicates areas that are required by PMI, recommended, or optional. The chapter is in solid financial standing, and chapter members may request additional information about the chapter's finances by contacting Vice President of Finance Tamara Anderson at [vpfa@pmith.org](mailto:vpfa@pmith.org).

The PMITLH board is currently developing the annual 2024 plan and welcomes your input, ideas and suggestions for chapter activities for 2024. Please send those to [pmiboard@pmith.org](mailto:pmiboard@pmith.org). As we look to a great year ahead, consider areas in which you may wish to be involved, use your skills or learn new ones. Reach out to any [board members](#) with your questions and ideas on how to continue to make our chapter vibrant and of value to chapter members and our community.

#### PMITLH Strategic Planning Tracker – 2023 Year-End Report

Legend: PMI Required PMI Recommended Optional PMITLH Targets for 2023 in bold

#### CHAPTER EVENTS

Services that support PMI Core Services	Planned deliverables	Delivered
<b>Chapter Meetings</b>	Chapter meetings every even month (hybrid) <b>(met goal)</b>	<ul style="list-style-type: none"> <li>Feb. 6 – Changes to the PMP Exam &amp; Certification</li> <li>April 3 – Women in Project management (roundtable)</li> <li>June 5 – Decision-making and Negotiations</li> <li>Aug. 7 – Managing the 4.0 Talent Supersconducting Magnet Project</li> <li>Oct. 2 – PM Roles in the Military</li> <li>Dec 8 – PMITLH 20th Anniversary Celebration</li> </ul>
<b>Networking events</b>	Networking events (coffee hours, happy hours, lunchtime meetings, pre-meeting networking, Health walks), possible holiday party <b>(At least 8) (met goal)</b>	<ul style="list-style-type: none"> <li>Jan. 25 – Happy hour with PMITLH</li> <li>Feb 23 – Bowling with PMITLH (March walking event canceled due to weather)</li> <li>April 19 – Happy Hour with PMITLH</li> <li>May 19 – Coffee &amp; Mingle (June walking event canceled due to weather)</li> <li>July 19 – Happy Hour with PMITLH</li> <li>Aug. 24 – Coffee &amp; Mingle</li> <li>Oct. 18 – Professional Development/ networking event: Expansion of the Tallahassee International Airport</li> <li>Dec. 20 – Happy Hour with PMITLH</li> </ul>
<b>Chapter Meeting Roundtable Events</b>	Ad hoc roundtables (e.g., Communications roundtable, Strategic planning) <b>(At least 2) (completed 1)</b>	<ul style="list-style-type: none"> <li>April 3 Chapter meeting: Women in Project management (roundtable)</li> </ul>
<b>Joint, collaborative meetings with other PMI chapters</b>	Partner with another chapter for joint meetings <b>(At least 1) (did not complete)</b>	
<b>Social Good Projects or Events</b>	Community service activity/event with input from chapter members, managed by team of chapter members <b>(2 events) (completed 1 community service project)</b>	<ul style="list-style-type: none"> <li>Guardian ad Litem holiday gift drive (in conjunction with 20th anniversary celebration)</li> </ul>

#### CAREER DEVELOPMENT

<b>Professional or Career Development events</b>	<ul style="list-style-type: none"> <li>Professional development day (may partner with other chapters) <b>(1 event) (exceeded goal)</b></li> <li>In-person/hybrid/virtual training opportunities <b>(At least 2 events) (exceeded goal)</b></li> </ul>	<ul style="list-style-type: none"> <li>March 16 – Lunch &amp; Learn: Easy Analytics in Excel</li> <li>May 18 – Lunch &amp; Learn: Lightweight Artifacts</li> <li>July 14 – Hands On: Workshop (PMI Artifacts)</li> <li>July 20 – Lunch &amp; Learn: Low-code, no-code</li> <li>Sept. 8 – Professional Development event: Agile and Lean in Science and R&amp;D</li> <li>Oct. 18 – Professional Development event: Expansion of the Tallahassee International Airport</li> <li>Nov. 16 – Lunch &amp; Learn: Energy Leadership</li> </ul>
<b>PMI credentials exam preparation course offerings</b>	PMP credentials exam prep via Authorized Training Partner <b>(met goal)</b>	<ul style="list-style-type: none"> <li>Partnering with PMP training for live online PMP prep courses, and for on-demand courses for CAPM and other credentials. Info on PMITLH website.</li> </ul>
<b>Project Management educational or training sessions</b>	Disciplined Agile training, software tools, or other <b>(At least 1) (exceeded goal)</b>	See Professional or Career Development Events above.

#### MEMBER COMMUNICATION

<b>Communications with Members</b>	New-member welcome letter and brochures. Recognition at chapter meetings. Possible new-member orientation/meet & greet sessions. Newsletter emailed to all chapter members. Share annual plan and financial statement with members. <b>(met goal; bimonthly newsletter)</b>	<ul style="list-style-type: none"> <li>New member letters</li> <li>Newsletter – Feb 15</li> <li>Newsletter – April 16</li> <li>Newsletter – June 15</li> <li>Newsletter – Aug. 15</li> <li>Newsletter – Oct. 16</li> <li>Regular upcoming event email communications throughout the year</li> </ul>
<b>Member recognition</b>	Recognize new members, new PMP or other credential holders by mail, email, chapter meeting. Recognize volunteers with certificates and at chapter meetings. Possible volunteer appreciation recognition lunch or breakfast. <b>(Timely during year &amp; at year end) (met goal)</b>	<ul style="list-style-type: none"> <li>Recognizing new certificate holders and new members in bi-monthly newsletter</li> <li>New members included on website</li> </ul>
<b>Website</b>	Chapter website updated at least monthly. <b>(met goal)</b>	<ul style="list-style-type: none"> <li>Website updated throughout the month.</li> <li>Chapter newsletters posted bi-monthly</li> </ul>
<b>Targeted Marketing (to member segments)</b>	Outreach to universities, colleges, veteran organizations, youth. Incorporate chapter guest pass program <b>(3 organizations) (completed 2)</b>	<ul style="list-style-type: none"> <li>Outreach to Valdosta State University</li> <li>Outreach to local IT professionals via Tallahassee Technology (TaTech) Conference</li> </ul>

## Membership Minute

### New PMI Certifications

**Congrats to our newest PMI certification holders!** Emily Keeney, PMP; Adam Selvidge, PMP; Michelle Webster, PMP; James Pittman, PMP; Felcy Gabriel, PMI-ACP; Marc Reiss, PMP; Justin Hughes, PMP

### New Chapter Members

**Welcome to our newest chapter members!** Shafik Al-Mahbshii, David Barnett, James Barrett, Aaron Chern, Michelle Factor, Sherri Franklin, Felcy Gabriel, Mackenzie Gibson, Stacey Holloway, Emily Keeney, Ericka Kirkland, Michelle Landers, Kelly Lanier, Marc Reiss, Jessica Rogers, Scott Smith, Aldria White-Futrell,Carolynn Wilhite, Sherrie Williams, Joh Wolcott

### Join PMI Tallahassee Chapter with a complimentary membership!

The **Guest Pass Program** covers the cost of chapter membership for the remainder of your PMI membership cycle. For more information, please email [vpmemb@pmith.org](mailto:vpmemb@pmith.org)

## CONNECT with PMI Tallahassee!

Follow us on social media for news, upcoming events & job postings!